**Mock Interview Questions**

**Behavioral Interview**

1. Tell me a little bit about yourself?

I am a management information system professional with a background in software engineering and database design. With a solid foundation in managing IT operations and processes, I developed the skills in to adapting new technology and utilizing to productivities and efficiency. My experiences have been topped with great communication skills and team mindfulness, making me well-rounded in integrating technical innovation with different stakeholders which including clients, staff and management.

I am a seasoned professional with a background in the water treatment industry, where I excelled as a Production Manager. My passion for continuous improvement led me to transition into the field of Software Engineering. With a solid foundation in managing operations and optimizing processes, I developed skills in identifying inefficiencies and implementing effective solutions. My experience has honed my leadership abilities, communication skills, and collaborative mindset, making me well-equipped to integrate seamlessly into software development teams.

1. What are your greatest professional strengths?

My greatest strength is my ability to identify operation and procedure inefficiencies and hone in the skills to implement or propose solution that will accommodate or optimize the potential amidst the current environment. My proficiency in programming languages, database designs, and web development, plus the passion to forward-looking in tech advancement enables me to incorporate these needs through solution that are out-side-the box.

My greatest strengths lie in my ability to lead and collaborate effectively. I have a keen eye for identifying areas of improvement and the skills to implement solutions that streamline operations. Moreover, my technical proficiency in programming languages, web development, and version control enables me to contribute effectively to software projects. My background as a Production Manager has instilled strong organizational and management skills, allowing me to tackle complex projects with precision.

1. What do you consider to be your weakness?

I thoroughly enjoy researching, designing and implementing solution. I love and am always passionate in completing my project and task. Since there is always room for improvement in this ever-advancing arena, sometimes I neglect the need for small socialization. I am mindful of that so I try to take a break to join the small circle of socialization.

I used to struggle with a tendency to try and complete projects on my own even when assistance could be beneficial. I've come to realize that seeking help when needed is often a better approach for timely completion. I'm actively working on this and learning to collaborate effectively.

1. Tell me about a challenge or conflict you have faced at work, and how you dealt with it.

I had to manage a staff who wanted to take the task a different direction with a very layback personality. My response to him was to give the current task and nothing else. I also laid out clear time-lines so that we would evaluate his progress from time to-time. If the was not finished according to time, we would resume our previous direction.

In a previous role, we faced a production bottleneck due to a technical issue. This led to conflicts between the technical team and the production team. To resolve it, I facilitated open communication between the teams, encouraging collaboration to find a solution. I organized cross-functional meetings, where we discussed the issue's root cause and devised an action plan. By fostering understanding and teamwork, we not only solved the problem but also built stronger working relationships.

Mrs. Foueback-🡪Give a setting, story and ending. Start with a conflict and ending with you being the hero.

5. How do you deal with pressure or stressful situations?

I try my best to prepare a solution to the smallest details as much as I can for a given situation. I like to break down my challenges in different steps and time-line to make sure all the details are covered. Then I maintained a good perspective and keep the communication channel opened so that if unforeseen situation arises, we still would maintain a great relationship with different stakeholders.

I prioritize tasks, break them into manageable steps, and focus on one task at a time. By maintaining a clear perspective and keeping communication lines open with the team, I ensure that everyone is aligned and working toward a common goal.

-🡪Trying to see how you handle pressure in the job. I think I will be more productive if I get some help here. I am busy and I ask someone else.

1. Describe how you would handle a situation if you were required to finish multiple tasks by the end of the day, and there was no conceivable way that you could finish them.

-🡪I had to face multiple tasks with different urgency needs.

Tie in a story.

There have been a few times when my project manager had to give a high-level quarterly productivity update to our government contracting chief, in the meantime, one of the army officers from contracting office need an ad hoc report of dataset or query and the employees from work log department has a PC/workstation failure. The PM presentation, in an unfamiliar building in a different location, was the top priority so I had to get all the speech slides and all the hardware ready. I had to offer the soldiers from the contracting office the alternative of my subordinate rendering a query result on my behave; and I provided a loaner workstation for the employee who has PC problem. I explained where I would be and what I was doing and would be available to tend to their needs later that day. True to my word, I communicated in with them to make sure they were satisfied with the alternative option. Then I double-checked to see solutions and fix the PC/workstation. I made sure they were able to proceed with the interim solution and were happy at the end of the day.

In such a scenario, I would first assess the tasks' urgency and impact. I would communicate with my team and supervisor, explaining the situation and discussing possible options. We could redistribute tasks, delegate where appropriate, and potentially adjust deadlines if feasible. Effective communication and collaboration are key to finding the best solution.

1. When you are working with a large number of customers, it’s tricky to deliver excellent service to them all. How do you go about prioritizing your customers’ needs?

It depends on the natural of the needs. Once, I had Procurement Manager asking for a high-level question while I was in charge of repairing a workstation breakdown of a front desk personal. I explained the Procurement Manager that I needed to tend to the needs of the front desk personnel by providing another machine, then I can get back to her. She understood and replied that it wasn’t in a hurry. After getting a replacement workstation for the personnel, I went back to generate a report for the procurement manager. Then I had my subordinate fixed the PC. Everyone was satisfied.

-🡪Good story-telling. 1st come 1st serve. Tell others to be opened . Tell them I have xyz before them. Release the tension. Come back in 5 minutes and give an update. Inform others what’s going on. Ask for help as opposing to asking to ask them to wait.

Assess the level of priority, give them an update of what urgency taks are in front of them, and give them a choice on when and how they can receive a solution. Returned to check on the evaluation. keep them updated and give them deadlines.

For example, Management needs a presentation equipment and speech at a different location. Gov empl needs to generate a dataset from a database. Our employees need fix a PC software.

Keep a keep eye with employeesdeparmtne managers so start working with problems ahead.

I would categorize customers based on factors such as urgency, complexity, and potential impact. By assessing these factors, I can allocate resources accordingly and ensure that high-priority customers receive the attention they need while maintaining open communication with all customers. Organization and time management skills. W the outline , creating a deadline. Creating share groups so the others can chime in and speak to you live. How you manage and you structure (time management so things are getting accomplished).

1. Describe a long-term project that you managed. How did you keep everything moving along in a timely manner?

Once we worked on creating a website for contracting office so that all the clients could log a support request on to the website. My manager and I had the vision to use HTML while one of student subordinates wanted to use a different language. He was a great employee but very layback and wanted to use this web language to fulfill his project. We had to set major time-lines for project milestone to make sure he could fulfill the small tasks. Unfortunately he wasn’t able to finish, so my manager and I took over and created the website in HTML in time to present it to the contracting office. They were more than delighted.

As a Production Manager, I led a project to overhaul our production processes to meet new regulatory standards. I established a project timeline with clear milestones, assigned responsibilities, and held regular progress meetings. I utilized project management tools to track progress and identified potential bottlenecks in advance. By maintaining open lines of communication, addressing challenges promptly, and adapting the plan when necessary, we successfully completed the project on time.

1. Tell me about a time you set a goal for yourself. How did you go about ensuring that you would meet your objective?

I wanted to obtain my Oracle cert so I researched and looked up the dates for testing. I set a couple of date as my main objective and the second date as my alternate fallback plan. Forwarding a few weeks, I was able to study hard, prep taking the test, and took it accordingly. I got my Oracle business associate cert!

1. Give me an example of a time you managed numerous responsibilities. How did you handle that?

I am trying to manager transitioning to Software Engineering. But I also signed up for a volunteer meal-plan. I made sure I had all the food ingredients for the meal and more, for the person in need, plus my family. I used instant pots, and get everything ready for a homemade meal for the intended person and our family while getting my software engineering done.

Transition to Software Engineer.Clear steps, time management, seeking support, tracking progress, and celebrating milestones ensured successful completion of the Software Engineering program.

1. Tell me about your proudest professional accomplishment

Implementing operational efficiency strategy.

My proudest professional accomplishment while I was working for Chevron Incorporation. I was worked on a project to convert a legacy system to an user-friendly database. I was told that the legacy system costs them $50k per year. It was a payroll system so a lot of their employees’ salary were depending on the it. I was under a lot of stress but was able to get it finished and made the process easier and so much more cheaper to use.

Ease

at Aqua Safe Natural Water, optimizing production and safety, and presenting results effectively.

Tell a story. Not I got employer of the month. Always on time, I was helping customers. Give award. Make a personal accomplishment. If coming to Per Scholas is an accomplish. Work in a job without experiences, get awards then that’s an  accomplishment .